

# Mario Einaudi Center for International Studies

## Latin American Studies Program

Event Report for Co-sponsorship Funding | Reportaje del evento para financiamiento

Submit completed form to:

Latin American Studies Program  
190 Uris Hall  
Cornell University  
Ithaca, NY 14853

**Organization/Department Name:\*** \_\_\_\_\_

**Submitter email:\*** \_\_\_\_\_

**Event title:\*** \_\_\_\_\_

**Event date:\*** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Event location:\*** \_\_\_\_\_

Presenters(s)

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Affiliation:** \_\_\_\_\_

Attendees

Please indicate the number of attendees in each category, leaving "0" if no attendees fit that category.

**Faculty:\*** \_\_\_\_\_

**K-12 Educators:\*** \_\_\_\_\_

**Graduate Students:\*** \_\_\_\_\_

**Undergraduate Students:\*** \_\_\_\_\_

**Other (explain below):\*** \_\_\_\_\_

**Explanation:** \_\_\_\_\_

**Media Coverage**

Please fill in all required fields, entering "n/a" if no attendees fit that category.

**Radio:\*** \_\_\_\_\_

**Newspaper:\*** \_\_\_\_\_

**TV:\*** \_\_\_\_\_

**Web:\*** \_\_\_\_\_

**Other (explain below):\*** \_\_\_\_\_

**Explanation:** \_\_\_\_\_

**Co-Sponsors:\***

List all co-sponsors. Please indicate the amount of funding or in-kind support received from each organization.

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**Activities:\***

Please describe the activities that took place at your event.

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**Payment information:**

Please provide your university Account Representative's name and netID for disbursement of funds.

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**\*Student organizations only\*:**

Please provide a poster/flyer for the event and up to five photos by emailing [lasp@cornell.edu](mailto:lasp@cornell.edu). Please provide a caption for each photo and indicate which photo filename each caption should be associated with.